

OCTORARA AREA SCHOOL DISTRICT

Minutes of Board Meeting Held on April 18, 2022

The regular meeting of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room and via Zoom on April 18, 2022.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Mr. Fox, called the meeting to order at 7:00 p.m. Other members present were: Ms. Bowman, Mr. Falgiatore, Mr. Ganow, Mr. Hurley, Mr. Koennecker, Mr. Norris, and Ms. Yelovich. Mr. Zimmerman was absent. Also present were Mrs. Hardy, Secretary; Dr. Orner, Superintendent; Mr. Curtis, Business Manager; members of the administrative team; three citizens and 29 citizens via Zoom.

The minutes of the Regular Meeting of March 21, 2022 were approved on motion of Mr. Norris, second by Mr. Ganow and approval of all members present.

Under presentations, Mr. Curtis gave a budget update.

The Treasurer's Report, which can be found at the end of these minutes, was approved on motion of Mr. Ganow, second by Ms. Bowman and approval of all members present. (Appendix A-4/18/22)

A list of bills for the General Fund totaling \$1,969,258.41; Cafeteria Fund totaling \$17,563.05, Capital Projects totaling \$30,311.49, and Capital Reserve totaling \$0.00 of which are attached to these minutes as Appendix B-4/18/22, were approved and ordered paid on motion of Mr. Ganow, second by Mr. Hurley and approval of all members present.

There were no visitors' comments for agenda items only.

On motion of Mr. Ganow, second by Mr. Hurley and approval of all members present by a roll call vote the Octorara Board of School Directors approved the 2022-2023 Chester County Intermediate Unit Core Services Budget in the amount of \$33,173,390. (Appendix C-4/18/22)

On motion of Mr. Ganow, second by Ms. Bowman and approval of all members present by a roll call vote the Octorara Board of School Directors approved the 2022-2023 Chester County Intermediate Unit Occupational Education Budget in the amount of \$30,361,289. (Appendix C-4/18/22)

The following items were approved on motion of Mr. Ganow, second by Mr. Koennecker and approval of all members present:

The Octorara Board of School Directors approved the Chesconet Agreement effective July 1, 2022. (Appendix D-4/18/22)

The Octorara Board of School Directors approved the low bid of \$668,600 with Garvey Roark for restoration of the Primary Learning Center roof. (Appendix E-4/18/22)

The Octorara Board of School Directors approved the agreement with Environmental Control Systems, Inc. for asbestos removal management and supervision in the Jr. High School Multi-Purpose Room. (Appendix F-4/18/22)

The Octorara Board of School Directors approved the proposal with Bristol Environmental for asbestos removal in the Jr. High School Multi-Purpose Room. (Appendix G-4/18/22)

The Octorara Board of School Directors approved the proposal with Interface Services for flooring replacement in the Jr. High School Multi-Purpose Room. (Appendix H-4/18/22)

The Octorara Board of School Directors approved the proposal with Laird Painting Contractors, Inc. for painting of the Jr. High School Multi-Purpose Room. (Appendix I-4/18/22)

The Octorara Board of School Directors approved the CoStars quote with James Doorcheck for door replacement in the Jr. High School Multi-Purpose Room. (Appendix J-4/18/22)

The Octorara Board of School Directors approved the proposal with G. A. Vietri, Inc. for installation of electrical service for the District sign. (Appendix K-4/18/22)

The Octorara Board of School Directors approved the 2022-2023 Legal Services Consultation Agreement between Sweet, Stevens, Katz & Williams LLP and the Octorara Area School District for Special Education Services. (Appendix L-4/18/22)

The Octorara Board of School Directors approved the student activity club “Octorara High School Esports Club” at the Octorara Jr./Sr. High School. (Appendix M-4/18/22)

The Octorara Board of School Directors approved the following policies, second reading:

222 Tobacco and Vaping Products

901 Public Relations Objectives

902 Publications Program

(Appendix N-4/18/22)

The Octorara Board of School Directors approved the following policies, first reading:

237 Electronic Devices

815 Acceptable Use of the Internet, Computers and Network Resources

830 Breach of Computerized Personal Information

903 Public Participation in Board Meetings

(Appendix O-4/18/22)

The Octorara Board of School Directors approved the following driver for Althouse Transportation for the 2021-2022 school year:

Janice M. Fulkerson, School Bus Driver #2

The Octorara Board of School Directors accepted, with regret, the resignation of Ms. Michele Miller as a fifth grade teacher at the Octorara Intermediate School effective April 8, 2022. (Hired August 26, 2002)

The Octorara Board of School Directors accepted, with regret, the resignation of Mr. John Atlee for purpose of retirement as a school counselor at the Octorara Jr./Sr. High School effective the end of the 2021-2022 school year. (Hired January 19, 2004)

The Octorara Board of School Directors accepted the resignation of Ms. Amanda Schmidt as an instructional assistant at the Octorara Elementary School effective March 18, 2022. (Hired October 18, 2021)

The Octorara Board of School Directors approved Mr. Craig Leister as a technology education teacher at the Octorara Jr./Sr. High School pending completion of employee related documents required by law and the District effective August 16, 2022. Mr. Leister’s salary will be \$76,061 which is Step 11 to MAX of the Master’s +60 scale. (Mr. Leister is replacing Patrick Lauletta who transferred.)

The Octorara Board of School Directors approved Ms. Margaret Nelson as a cafeteria employee pending completion of employee related documents required by law and the District effective March 21, 2022. Ms. Nelson's rate will be \$15.00 per hour for five hours per day. (Replacing Doris McGinnis who resigned.)

The Octorara Board of School Directors approved Ms. Brittany Myers as a cafeteria employee pending completion of employee related documents required by law and the District effective April 4, 2022. Ms. Myers' rate will be \$15.00 per hour for four hours per day. (Replacing Valerie Wilson who resigned.)

The Octorara Board of School Directors approved the following supplemental contracts for the 2021-2022 school year:

Morgan Lee	JV Softball Coach	5 pts. @ \$620	\$3,100
Stefanie Nuse	Mentor for Karlie DeCola	.8 pts @ \$620	\$496
Michael Trainor	JV Wrestling Coach	4.5 pts @ \$620	\$2,790

On motion of Mr. Ganow, second by Mr. Norris and approval of all members present the Octorara Board of School Directors approved the changes to the Octorara Jr./Sr. High School Program of Studies for the 2022-2023 school year. (Appendix P-4/18/22)

On motion of Mr. Ganow, second by Ms. Bowman and approval of all members present the Octorara Board of School Directors approved the Chester County School Board Legislative Council Resolution prioritizing mental health initiatives for children and youth. (Appendix Q-4/18/22)

On motion of Ms. Bowman, second by Ms. Yelovich and approval of all members present the Octorara Board of School Directors approved the letter of request to PSBA to reengage with a national entity that will enable interaction with school districts nationwide to share best practices and innovative solutions. (Appendix R-4/18/22)

On motion of Ms. Bowman, second by Mr. Falgiatore and approval of all members present the Octorara Board of School Directors approved the following substitute teachers for the 2021-2022 school year:

Lauren McNair, 60 Credits Elementary Ed
Samuel Batty, 60 Credits Elementary Ed
Rita Perez, 60 Credits Sp. Ed K-4

Under the Finance Committee Report, Mr. Hurley reported the committee met tonight before the Board meeting and discussed the 2022-2023 budget, school nutrition program, Jr. High fire alarm system, audit services, financial software system conversion, and IT Department furniture.

Under the CCIU Board Representative Report, Mr. Norris reported this month's meeting will be held on Wednesday, April 20.

There were no items of old business, new business, or other items or announcements.

Under visitors' comments for items in general, Jay Lusby, Parkesburg, expressed his concerns with policies 903 and 237 and Zoom comments at Board meetings.

Under administrator comments and announcements, Dr. Propper congratulated Ms. Kelly Holub on receiving the Citadel Heart of Learning award for the Octorara School District. He reported he is having conversations with PLC leaders as well as parent communication regarding policy 237 and cell phone use and consistency with enforcement of the policy. He is addressing issues created by rogue Octorara Instagram accounts.

Dr. Orner reported the Jr./Sr. High Career and Wellness Day was a great success. The service project for the class of 2022 was a nice addition to the day. She announced state and local law enforcement held a professional development training day in the Jr. High School today.

Under Board comments, in response to one of Mr. Lusby's concerns with policy 903, Ms. Bowman said the statement that a person could only speak one time during public comment has been removed.

Mr. Fox said he keeps track of the minutes during public comment and we have gone over 30 minutes a lot this year. After 30 minutes, he announces there is time for one more comment. He said the Board will discuss the logistics in continuing with Zoom comments to make sure the integrity of the Sunshine Law is upheld. Mr. Fox congratulated Dr. Orner and the other Chester County superintendents for being recognized by the Chester County Intermediate Unit for outstanding leadership and service during the pandemic.

Mr. Fox announced the following upcoming meetings:

Executive Session for Personnel - Monday, April 18, 2022 - Following the Regular Meeting in the Jr. High School Multi-Purpose Room

Education Committee Meeting – Monday, April 25, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Policy Committee Meeting – Monday, May 9, 2022 – 5:30 p.m. in the Jr. High School Multi-Purpose Room

Facility Committee Meeting – Monday, May 9, 2022 – 6:30 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Work Session – Monday, May 9, 2022 – 7:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

Finance Committee Meeting – Monday, May 16, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Board Meeting – Monday, May 16, 2022 – 7:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

There being no further items of business the meeting adjourned at 7:43 p.m. on motion of Mr. Ganow, second by Mr. Hurley and approval of all members present.

This Board meeting can be viewed in its entirety at www.youtube.com/user/OctoraraAreaSD.

TREASURER'S REPORT
OCTORARA AREA SCHOOL DISTRICT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
GENERAL FUND
2021-2022

<u>Cash Balance as of February 28, 2022</u>		\$	1,834,753.10
<u>Receipts Deposited:</u>			
Revenue - (Tax Receipts, State Transfers)	\$	2,106,859.56	
Other Receipts - (Retiree Medical Payments, Misc.)		40,076.12	
Checking Account Interest		22.07	
Accounts Receivable		97,364.74	
Transfer in from Investments		<u>8,975,000.00</u>	<u>11,219,322.49</u>
Total Available	\$		13,054,075.59
<u>Disbursements:</u>			
Net Payroll	\$	1,148,418.72	
Accounts Payable		5,119,999.44	
Transfer to Investments		<u>-</u>	<u>6,268,418.16</u>
General Fund Cash as of March 31, 2022		\$	6,785,657.43
<u>Investments Outstanding</u>			
Beginning Balance PSDLAF Investment Account	\$	8,188,425.34	
Beginning Balance Fulton Money Market		22,292,699.61	
Earnings on PSDLAF Investment Account		195.45	
Earnings on Fulton Money Market		486.83	
Net Transfers		(8,975,000.00)	
Total General Fund Cash and Investments as of March 31, 2022		\$	<u>28,292,464.66</u>

For the April 18, 2022 Regular Board Meeting

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors